

DIRECT DEBIT REQUEST

To: Response Real Estate

Date:

Your Name:
Address:

I/we herewith request you draw by way of Direct Debit System monies due under the leasing agreement made between myself/ourselves of and Response Real Estate.

Would you please draw these amounts from my/our account on the of each week/fortnight (please cross out whichever doesn't apply) being for rental payments due in this contract. My/our account details are as follows:

Bank

BSB:

Account No:

Account Name:

I/we acknowledge that this Direct Debit arrangement is governed by the terms of the Client Service Agreement received from you.

Signed:

Dated:

**RESPONSE REAL ESTATE
DIRECT DEBIT PAY PLAN CLIENT SERVICE AGREEMENT**

**Our Commitment to you,
Drawing arrangements:**

We will advise you in writing, the details of the RESPONSE REAL ESTATE Direct Debit Pay Plan drawing arrangements (amount, frequency, commencement date) before the first drawing.

Where the due date falls on a non-business day, we will draw the amount on the next business day.

We will not change the amount or frequency of drawing arrangements without your prior approval.

We reserve the right to cancel the RESPONSE REAL ESTATE Direct Debit Pay Plan drawing arrangements if three or more drawings are returned unpaid by your nominated Financial Institution and to arrange with you an alternative payment method.

We will keep all information pertaining to your nominated account at the financial Institution private and confidential.

The Macquarie Bank Limited may decline or process a payment at its discretion without future reference to the customer where it is in excess of the customer's credit limit. The MACQUARIE BANK LIMITED is not obliged to grant temporary funding limit to cover any shortfall in funds. If the MACQUARIE BANK LIMITED chooses to approve a payment in excess of the credit limit, it is entitled to charge that customer a dishonor fee.

Your Rights

You may request change to the drawing amount of RESPONSE REAL ESTATE Pay Plan drawings by contacting us and advising your requirements providing it is before close of business each Wednesday.

Where you consider that a drawing has been initiated incorrectly (outside the RESPONSE REAL ESTATE Pay Plan arrangements) you should take this matter up directly with our office.

**Your commitment to us,
Your responsibilities:**

It is your responsibility to ensure that sufficient funds are available in a nominated account to meet a drawing on its due date.

It is your responsibility to ensure that the authorisation given to draw on the nominated account is identical to the account signing instruction held by the Financial institution where the account is based.

It is your responsibility to advise us if the account nominated by you to receive the RESPONSE REAL ESTATE Pay Plan drawings is transferred or closed.

it is your responsibility to arrange with us a suitable alternative payment method if the RESPONSE REAL ESTATE Pay Plan drawing arrangements are cancelled either by yourselves or the nominated Financial Institution.